

2018-2019 NOMINATION

CPA Manitoba Distinguished Service Award

Nomination must be received by November 30, 2018



CPA

CHARTERED
PROFESSIONAL
ACCOUNTANTS
MANITOBA

Introduction to the CPA Manitoba Distinguished Service Award

The CPA Manitoba Distinguished Service Award is bestowed to members who have made outstanding contributions to community service or to volunteer organizations and/or members, students, candidates or others who have served the CPA profession in a meritorious fashion.

Recipients will be announced in February and will be recognized at CPA Manitoba's Member Recognition event in May.

Nomination Process and Instructions

Nominations must be completed using our template form and must be signed by the nominator. The name of the nominator will not be shared with the Member Recognition Program Committee. Nominators do not need to be members of CPA Manitoba.

Nominators are responsible for ensuring that the nomination form is complete and that the information submitted is accurate and sufficient to allow the Member Recognition Program Committee to fairly evaluate the nomination. Where additional space is required, please attach a separate sheet.

The nomination form should include the nature and extent of the nominee's involvement with various organizations including time commitment, years of involvement, roles and responsibilities, accomplishments and whether the nominee was paid.

The nomination form should elaborate on any organizations referred to that may not be readily recognizable with a short description of mandate and size. Additional supporting information such as media releases, published articles, etc. may be submitted for consideration.

Nominations often originate from the organizations in which members volunteer. As a result, nominations typically only address volunteer activities nominees have performed in a single organization. Nominators are encouraged to find out as much as possible about their nominee's other volunteer activities to ensure that the nomination is complete.

CPA Manitoba will assist, to the extent possible, by amending the nomination form to provide details of volunteer activity.

Criteria for the CPA Manitoba Distinguished Service Award

The nominee:

1. Is a member in good standing if applicable, and
2. Demonstrates outstanding contributions to community service or volunteer organizations. Please note that service to the profession is not part of the criteria.

Outstanding service can constitute extensive one-time or long-term service and excellence in leadership positions in community or volunteer organizations and/or

3. Has served CPA Manitoba in a meritorious fashion.

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Selection Process

The Member Recognition Program Committee reviews the submissions and recommends nominees to the Board. Nominators will be notified of the status of their nomination once the award recipients have been notified by CPA Manitoba.

Nomination forms for nominees not selected may be brought to the Committee the following year for consideration and CPA Manitoba may request additional information from the nominator.

Completing the Form

1. Enter the appropriate data in each text box or field. Where additional space is required, please attach a separate sheet.
2. Additional supporting information such as media releases, published articles, etc. may be submitted for consideration.

Transmission Methods

Completed nomination forms should be submitted by email to:

Sarah Lipinski
Coordinator, Member Services
CPA Manitoba
Email: slipinski@cpamb.ca
Phone: 204 924.4418

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Nominee Information

Last Name: _____ First Name: _____

Phone: _____ Email: _____

Year Admitted to Membership: _____

Nominator Information

Name: _____ Relationship to Nominee: _____

Organization: _____ Position: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Reasons for Nomination

Volunteer Contributions to the Community and to the Profession

Describe the nominee's involvement with volunteer organizations (position(s), roles and responsibilities, time commitment, special accomplishments, etc.) and length of service.

Organization	Position	Years: From _____ To _____	Paid (Yes / No)
1.			<input type="checkbox"/> <input type="checkbox"/>
2.			<input type="checkbox"/> <input type="checkbox"/>
3.			<input type="checkbox"/> <input type="checkbox"/>
4.			<input type="checkbox"/> <input type="checkbox"/>
5.			<input type="checkbox"/> <input type="checkbox"/>

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Uniqueness of contributions during involvement with these organizations:

Under this heading, describe contributions showing that the candidate has made a unique or remarkable contribution, and **highlight the way these contributions earned the candidate distinction.**

Major Contributions: *(Please match the numbers to those above.)*

1.

2.

3.

4.

5.

Explain why you feel this individual is deserving of the CPA Manitoba Distinguished Service Award.

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Transmission Method

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