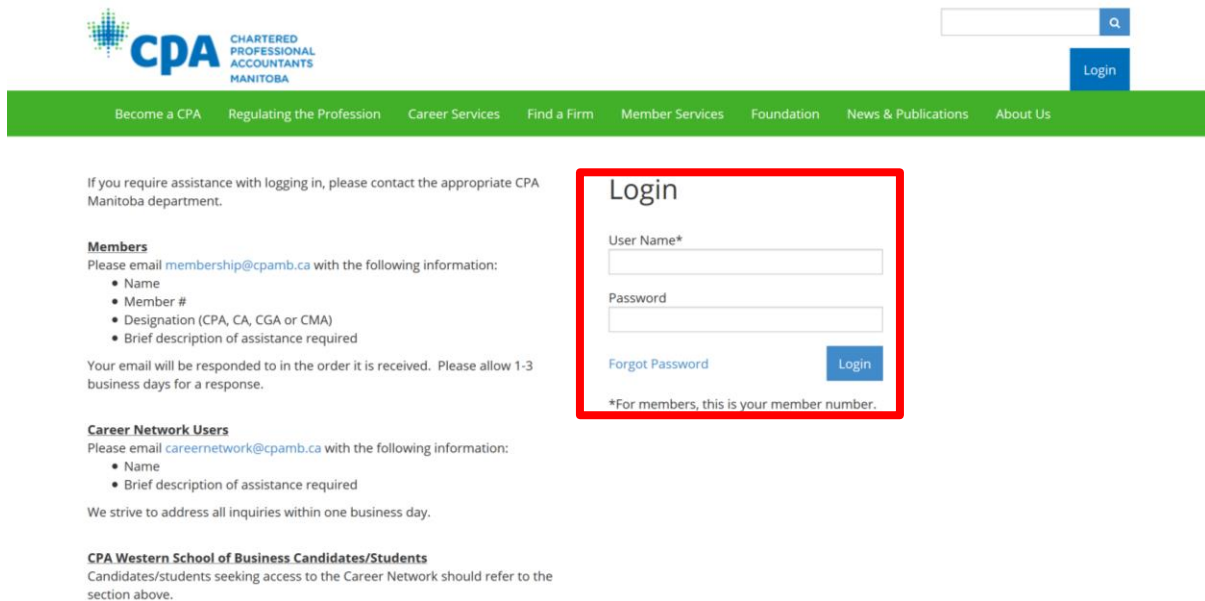


How to Make an Online Donation

Thank you for supporting the CPA Manitoba Foundation. The process for making an online donation is simple and easy. The steps are outlined below:

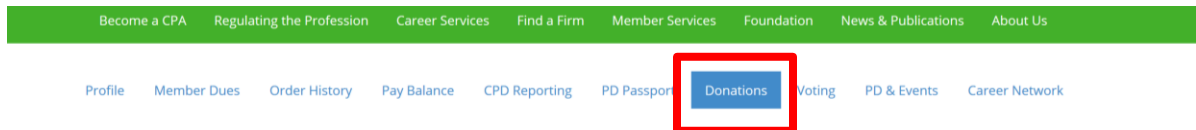
1. Log in to your [account](#) by entering your *member number* and *password*.



The screenshot shows the CPA Manitoba website's login page. The header includes the CPA logo and navigation links: Become a CPA, Regulating the Profession, Career Services, Find a Firm, Member Services, Foundation, News & Publications, and About Us. A search bar is located in the top right corner. The main content area is divided into sections for Members, Career Network Users, and CPA Western School of Business Candidates/Students. The login form is highlighted with a red box and contains the following fields and buttons:

- Login** (Section Header)
- User Name*** (Text input field)
- Password** (Text input field)
- Forgot Password** (Text link)
- Login** (Blue button)
- *For members, this is your member number.** (Text note)

2. Select '*Donations*' from the available menu items.



The screenshot shows the CPA Manitoba website's navigation menu. The menu items are: Profile, Member Dues, Order History, Pay Balance, CPD Reporting, PD Passport, **Donations**, Voting, PD & Events, and Career Network. The 'Donations' menu item is highlighted with a red box.



- From the *'Donations'* screen, select a suggested amount or enter an amount in the *'other'* field. Click on *'Proceed with Donation'*.

Navigation: Become a CPA, Regulating the Profession, Career Services, Find a Firm, Member Services, Foundation, News & Publications, About Us

Profile, Member Dues, Order History, Pay Balance, CPD Reporting, PD Passport, **Donations**, Voting, PD & Events, Career Network

Donate, Receipts

Donate Now

One-Time
Make a one-time donation to the CPA Manitoba Foundation.

\$20 \$50 **\$100** \$250 \$ Other

Include a message for this donation (optional).

Proceed with donation

- American Express, Mastercard and Visa are accepted. Enter your credit card details in the specified fields. Once complete, click *'Submit'*. Please click on the link only once. **Multiple clicks may result in multiple payments being made.**

Navigation: Become a CPA, Regulating the Profession, Career Services, Find a Firm, Member Services, Foundation, News & Publications, About Us

Profile, Member Dues, Order History, Pay Balance, CPD Reporting, PD Passport, **Donations**, Voting, PD & Events, Career Network

Donate, Receipts

Personal Donation

Product	Price
CPA Manitoba Foundation Donation	\$100.00

Clear Donation

American Express, Mastercard, VISA

Credit Card Number

Expiration Date

Month Year

*Processing may take a couple minutes. Please do not refresh.

Submit



- To view or print a charitable tax receipt, click on **'Receipts'**. This will show all available receipts. To access your receipt, click the corresponding **'view'** button.

Navigation bar: Become a CPA, Regulating the Profession, Career Services, Find a Firm, Member Services, Foundation, News & Publications, About Us

Secondary navigation: Profile, Member Dues, Order History, Pay Balance, CPD Reporting, PD Passport, Donations, Voting, PD & Events, Career Network

Donations > **Receipts**

Each line shows only the first donation in an order. If the order contains more than 1 donation please click the View button to see all the items in the order.

	Unique ID	Date	Donation	Amount
View	2863641	July 05, 2018	CPA Manitoba Foundation Donation	\$100.00
View	2671611	December 05, 2017	CPA Manitoba Foundation Donation	\$100.00
View	2612731	June 21, 2017	CPA Manitoba Foundation Donation	\$20.00
View	2440041	December 22, 2016	CPA Manitoba Foundation Donation	\$100.00
View	2384241	June 21, 2016	CPA Manitoba Foundation Donation	\$20.00
View	2154121	December 23, 2015	CPA Manitoba Foundation Donation	\$100.00

If you encounter any difficulties, or would like to speak with CPA Manitoba Foundation staff, please contact:
Email: foundation@cpamb.ca
Phone: 204.943.1538